BY TWO WEEKS BEFORE FILMONGEACH LOCATION REQUIRING INSURANCE:

Before contacting Risk Management and Insurance, please collect the following information information in locations on one form wilhot be accepted:

- 1. Complete a Location Release Formprovately-owned locations:
 - x Address of filming location(s)
 - x Name (owne) and contact information for location
 - x Dates of attendance at location

2.