

COMMITTEE MINUTES FORM

Agenda Item	Subject, Concern or Problem (See reverse for completion instructions)	Recommendation or Action To Be Taken Action By (who & when)	Status
A. Call to Order	Meeting called to order at 10:05 a.m. *Quorum met	Chair: Natasha Taiarol	
B. Approval of Agenda		Motion by: Inga Seconded by: Jillian	Approved
C. Acceptance of Minutes	For Review: June 11, 2024	Motion by: Katherine Seconded by: Inga	Approved

D. Business Arising from the Minutes
Action Item:
 Elevators were down in RecPlex. Are there standards for how quickly they need to be fixed?

Repair vs. Response: service within 90 min to begin work on a resolution, 20-40 mins if someone is stuck in the elevator. Best practice for facilities is to have elevators fixed asap. Lockhart, then MB Halls elevators are being updated. UW have 20 elevating devices on campus and uses 5 different brands. Most parts are available in North America, and facilities does its best to keep key parts in stock.

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Co-Chairpersons' Signatures Please indicate by (X) in the brackets below who chaired this meeting.

BOTH management and worker co-chairs must sign each page of the minutes when they agree that the minutes are complete and accurate.

If one, or both co-chairs do not agree with the minute record, please attach concerns on a separate page.

In my opinion, the above is an accurate record of this meeting.

(X) Print name of Employer Co-Chair Carrie Homeniuk () Print Name of Worker Co-Chair Natasha Taiarol

Signature _____ Signature _____

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	and collaborative nature of the relationship between the two groups.		
F. Subcommittee Reports	1. Biosafety Committee Report (Tabitha Wood) 2. Science Lab Safety Committee Report (Tabitha Wood)	Committees met last quarter. Quorum was met in August, please refer to reports for updates.	
G. New Business	1) Safety Champions Kevin spoke about A. Amado, a previous employee who worked in the Duckworth and used optics to help with staff do rover checks- Aaron logged into campus optics over 415 times during his employment. If you would like to nominate a safety champion, please complete the form on the safety and health webpage. 2) RCFE Building- Safety Concerns Natasha presented to the committee a PP regarding some of the safety concerns for staff, faculty, and students in the RCFE.at last year's department meeting. The request was to add another security guard in the building. Ian suggested that students and staff use the safeApp to get walked to their vehicles, Natasha and Ian to speak further. 3) De-commission labs While on an inspection, the safety office decommissioned a lab that was no longer in use.	Quarterly safety champions-see Safety webpage. Updates for next quarter.	Reminder to submit In progress.
H. Next Meeting	December 13, 2024		
I. Adjournment	Moved to adjourn at 12:06 p.m.	Motion by: Carrie Seconded by: Inga	Approved

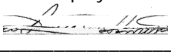
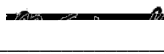
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