

The University of Winnipeg
SIGNING OFFICERS
March 23, 2020

For purposes of **banking**, any two of the following (or equivalent) are authorized to act as Signing Officers of the University:

President and Vice-Chancellor
Provost
Vice-Presidents
Comptroller
Executive Director Financial Reporting
Director of Budgets
Director of Financial Reporting
Senior Financial Reporting Analyst

For purposes **other than banking**, including contracts, memoranda of understanding, letters of intent, and other agreements and instruments in writing, with a value **over \$25,000.00**, any two of the following (or equivalent) are authorized to act as Signing Officers of the University:

Chair and Vice-Chair, Board of Regents
President and Vice-Chancellor
Provost
Vice-Presidents
Chief Human Resources Officer
Chief Information Officer
University Secretary
General Counsel
Associate Vice-Presidents
Registrar
Executive Directors
Comptroller
Deans
Principals
Director of Purchasing
Director, Institute of Urban Studies
Senior Executive Officer and Advisor to the President

For purposes **other than banking**, including contracts, memoranda of understanding, letters of intent, and other agreements and instruments in writing, with a value **under \$25,000.00**, any two of the following (or equivalent) are authorized to act as Signing Officers of the University:

Chair and Vice-Chair, Board of Regents
President and Vice-Chancellor
Provost
Vice-Presidents
Chief Human Resources Officer
Chief Information Officer
University Secretary
General Counsel
Deputy Provost
Associate Vice-Presidents
Registrar
Executive Directors
Comptroller
Deans
Principals
Associate Deans
Directors
Department Chairs
Senior Executive Officer and Advisor to the President

For amounts under \$5,000.00, only one signature from the above list is required for all purposes.

The authority to revise the above Signing Officers list, from time to time, as circumstances change, is delegated from the Board of Regents to the President and Vice-Chancellor. Any changes made by the President will be reported to the Finance Committee for information.