



2024 - 2025

Certification Year 4 Elementary Stream Registration Information

The University of Winnipeg
Faculty of Education



HE UNIVERSITY OF
WINNIPEG

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Registration Materials

Most of the university's course information is posted online. Students are advised to visit The University's website, and to look at the following documents for more detailed information:

The Academic Calendar

The Academic Calendar contains information on degree requirements, program rules and regulations, and course descriptions. The Academic Calendar is available online at: uwinnipeg.ca/academics/calendar/index.html

Course Schedules

Timetables for students entering Year 4 will be emailed with your course checklist.

Registration Materials

You will need your Certification Year 4 Registration Report (emailed in mid June). This report includes the following documents:

- › A **Stream Checklist** - the checklist outlines your degree requirements, and lists the courses that you have completed to date, as well as any courses that are in progress. Please review this checklist for accuracy, and report any errors to the Faculty of Education office as soon as possible.
- › A **Course Registration** sheet - this form lists the specific courses (and sections) that you must take in Year 4. Please use this form as a reference when completing your online registration.
- › **Timetables** for Fall and Winter - these timetables outline the weekly course schedule for your assigned cohort.



Regulations Related to Course Scheduling

Students have a prescribed schedule, and have been assigned to specific courses and sections for the upcoming year. **No schedule changes can be accommodated, even when there is space in other sections.** You must schedule all other activities, including work, around your classes and practicum commitments. Students who are unable to devote this time to their studies should defer certification until they are in a position to do so. Students who are unable to register for Certification Year 4 can request to have their space in the program held for a maximum of one year.

Permission to Register Over Capacity

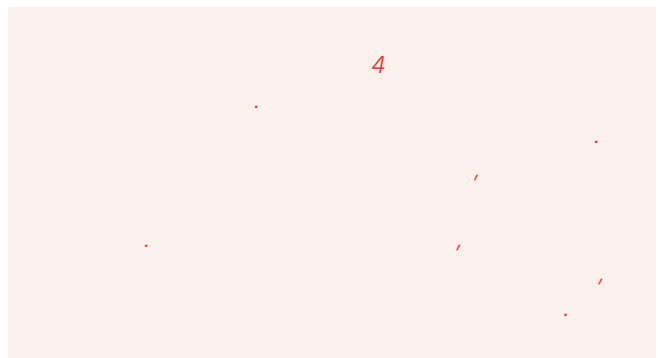
Please be aware that instructors cannot give permission to register over capacity in their courses. Permission can only be obtained from the Faculty of Education Office, and will only be considered if there is a direct conflict between two specific required courses. Conflicts with job hours or other personal commitments, or wanting to take courses that have been reserved for other groups of students, or wanting to take courses at certain times of the day are not considered to be exceptional circumstances, and cannot be accommodated. We appreciate your understanding in this matter. We reserve the right to move students to a different course or section after they have registered. This will only occur if there has been a late change to the timetable, such as a course being cancelled or rescheduled.

Students who are planning to work ahead toward Certification Year 5 must wait until open registration before registering for these courses. This will ensure that Year 5 students receive priority for space in these courses. Students who register for Year 5 courses before August 11 may be withdrawn if a Year 5 student is unable to register because the course has filled.

Condensed Courses

Certification courses will be offered in a condensed format, so that they can be completed before practicum blocks begin. Each term will consist of ten weeks of classes and exams, followed by a student teaching block.

Arts and Science courses offered in the regular 12 week format will conflict with student teaching blocks. While it is possible to take a non-condensed Arts or Science course during an evening slot, your student teaching blocks will place demands on your time and energy. It is important to be able to make a full commitment to student teaching in order to get the most benefit from your experience. For example, you may wish to participate in extracurricular activities at your school, which are often scheduled after normal school hours. You may wish to have meetings with your cooperating teacher or faculty supervisor later in the day. Make a realistic assessment of the work load that you will be able to manage before registering for a non-condensed evening course.



Regulations Related to Course Scheduling

Attendance Policy

The Bachelor of Education Program leads to a professional degree. Students are expected to attend, be punctual and participate in all classes. These expectations acknowledge their importance for the teaching and learning process and the professional responsibilities of teachers. Students are encouraged to volunteer and participate in extra-curricular activities in their host schools. However, students must ensure that no conflict occurs between the school activity and their attendance in class. **Students are not to miss University classes for school activities.**

Academic Advising

Advisors in the Faculty of Education Office are very busy between April and August with admissions and new student orientations. Please expect to wait at least a few days for a response to emails and phone calls. If your questions or concerns are complex, please contact your academic advisor to make an appointment.

Required Courses in Certification Year 4

Elementary Curriculum, Instruction and Assessment Courses

Elementary students must complete a block of teaching methods courses called Curriculum, Instruction and Assessment (C, I & A) courses. Students will complete C, I & A courses in the following four areas: Language Arts, Math, Science, and Social Studies. Students will take foundation courses in each area in the Fall term, and advanced courses in the Winter term. C, I & A courses in these four areas have been scheduled as a “package” of courses, designated by a particular section number. Students have been assigned to a particular section of C, I & A courses. The composition of these sections may change in Year 5. **No section changes will be permitted.**

Practicum Blocks I and II

Students will complete two practicum blocks in Year 4. The blocks are represented by course numbers, and are each worth 3 credit hours. In addition to regular tuition fees, students will be charged a supplemental practicum fee of approximately \$186.50 per block (\$373 for the year).

Fall Practicum Block

All Elementary students will register for EDUC-4770-150 Practicum Block I Elementary.

Winter Practicum Block

All Elementary students will register for EDUC-4771-150 Practicum Block II Elementary.

In addition to these blocks, students must spend one full day or two half days per week in their host schools. Unlike practicum courses in Years 2 and 3, students are not required to formally register for their weekly student teaching times.

Certification

Year 4 Courses

Course		Term	Credit Hours
EDUC-4710	CIA: English Language Arts - 1	Fall	3
EDUC-4711	CIA: English Language Arts - 2	Winter	3
EDUC-4712	CIA: Mathematics - Foundations	Fall	3
EDUC-4713	CIA: Mathematics - Advanced	Winter	3
EDUC-4714	CIA: Science - Foundations	Fall	3
EDUC-4715	CIA: Science - Advanced	Winter	3
EDUC-4716	CIA: Social Studies - Foundations	Fall	3
EDUC-4717	CIA: Social Studies - Advanced	Winter	3
EDUC-4770	Practicum Block I - Elementary	Fall	3
EDUC-4771	Practicum Block II - Elementary	Winter	3
		Total	30

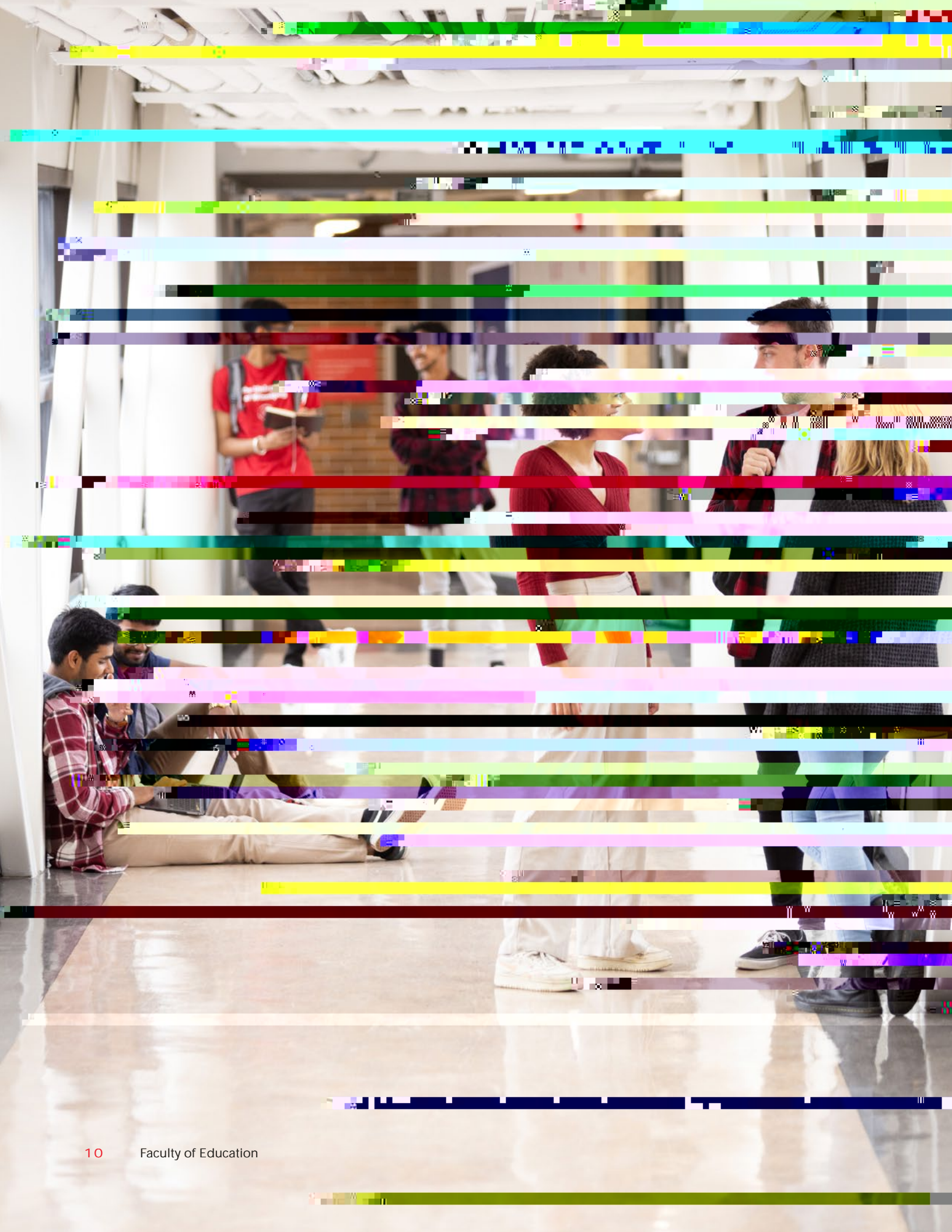
Certification Dates

Special Negotiating Fall Reading Week (Oct. 15 - 18, 2024)

Education students in certification years do not participate in the Fall Term Reading Week. Certification courses and practicum will continue during the week of October 15 - 18, 2024.

Certification Dates

Activity	Dates	Day/Times	Length
Weekly Student Teaching - Fall Term	September 9 - November 8*, 2024 *Note: See make-up days above	1 day or 2 half days per week as per your timetable	9 Days
Withdrawal Date	October 28, 2024 (condensed Fall term courses)		
Exam Week - Fall Term	November 14 - 18, 2024 November 14 - Tuesday/Thursday schedule		



Why are some courses reserved for other students?

Each year, there are approximately 600 students in Certification Years. We must distribute enrollments so that all students have equal access to the courses that they need. Each stream has specific required C, I & A courses, and all other courses must be scheduled around them.

